	South Central Louisiana Human Services Authority
	Board Meeting Minutes
	November 12, 2020
_	ference Call due to COVID 19: Bryan Zeringue (Lafourche), Lynne Farlough (St. John the Baptist), Barbra Fuselier (St. Charles), Ron Dantin
(Lafourche), and Ray Nicholas (A	
Members Absent: Cheryl Richoux	
	g (Executive Director), Janelle Folse (Fiscal Director), Kristin Bonner (Deputy Director), Misty Hebert (Clinical Director), Wesley Cagle
	tor), (Stephanie Benton (Secretary), and Macy Richard (Acting HR Director)
Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:02 p.m.
Opening Prayer & Pledge of Allegiance	Ms. Barbra Fuselier led the prayer and Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the September 17, 2020 meeting were reviewed. Ms. Barbra Fuselier motioned to approve the minutes of the September
	17, 2020 Board Meeting, seconded by Ms. Lynne Farlough, motion carried and minutes were approved.
Board Issues	Board Member Travel Reimbursement: Chairman Zeringue is the only Board Member with travel reimbursement for the meeting today
	due to meeting being held by ZOOM/Conference call and his attendance at the SCLHSA Office.
	Board Self-Member Evaluations: Ms. Schilling reviewed the Board Self-Member Evaluations. The Board Members were asked to return
	the completed Evaluations prior to the December Board Meeting.
	Board Vacancy: Ms. Schilling reported we did hear back from St. Mary Parish and they are working on the replacement. St. James Parish
	will discuss at the next Board Meeting. We will continue to advertise in St. Mary Parish, St. James Parish and Terrebonne Parish.
Executive Director Report	Agency Update: Lisa Schilling
	Employee Satisfaction Survey Results: Ms. Schilling reviewed the Employee Satisfaction Survey Results to include additional
	comments.
	<u>COVID-19 Survey Results</u> : Ms. Schilling reviewed the COVID-19 Survey Results to include additional comments.
	<u>Contractor Survey Results</u> : Ms. Schilling reviewed the Contractor Survey Results. The results for the Employee Satisfaction, COVID-19
	and Contractor Surveys were good overall.
	 <u>Regal Row Roofing Project to begin week of 10/19/20.</u>: Ms. Schilling reported the Regal Row Roofing Project has begun. The job should be completed in two – three weeks.
	• Employee Work Status – Two Team Staffing Began 10/26/20: Ms. Schilling reported SCLHSA staffing now includes two Teams per Clinic
	and all clerical staff has returned to sites. This allows the opportunity to see more patients in the clinic setting. SCLHSA DD has also made changes to accommodate more staff in the office setting.
	• CARF Dates – November 16-17, 2020: Ms. Schilling discussed the CARF Survey is next week November 16 - 17. The CARF Survey will
	be virtual. Ms. Bonner and staff have spent the last couple of weeks preparing all documents to upload for review. Ms. Schilling will share results at the next Board Meeting.
	 <u>CARES ACT Funds Update</u>: Ms. Schilling gave an update on CARES Act Funds. Ms. Schilling and Ms. Folse have recently verified
	SCLHSA will receive 3.4 M, which is 45% of the SGF MOF swap for FY21. The HSIC meeting next week; hopefully we receive more
	information regarding the remaining funds.

 Monthly Budget Summary LAugust, September): Ms. Folse reviewed the FY 20-21 Budget Analysis for August as of 8/31/2020, and September as of 9/30/2020, including projected revenues/expenditures and the Legislative Appropriated Budget. Revenue Report (August, September): Ms. Folse reviewed the FY 20-21 Revenue Report for August as of 8/31/2020, and September as of 9/30/2020, seconded by Ray Nicholas, motion carried. Mr. Ray Nicholas motioned to approve the FY 20-21 Budget Analysis for August as of 8/31/2020, and September as of 9/30/2020, seconded by Ray Nicholas, motion carried. Mr. Ray Nicholas motioned to approve the FY 20-21 August and September Revenue Report for August as of 8/31/2020, and September as of 9/30/2020, seconded by Ms. Lynne Farlough, motion carried. Operational Report: Kristin Bonner Agency Statistics: Ms. Bonner reviewed the Fourth Quarter FY20 Statistics to include Behavioral Health Shows, No Shows, and Services August as of 8/31/2020, and September as of 9/30/2020, seconded DD's Fourth Quarter Requests for Services, Persons Serviced by Priority, Persons Served and Waiver Recipients. Li2AS: Ms. Bonner reviewed LPAS for FY20 end of the year. The report included Administration Activities, Behavioral Health Services, Integrated Care, Developmental Disabilities and General Performance Indicators. The General Performance Indicators reviewed the FY20 Performance Indicators. The General Performance Indicators are broken down by Sites/Programs. SCLHSA CARF Accreditation requires certain Indicators in Access, Efficiency, Effectiveness and Satisfaction. Compliance Annual Summary Report. The Areas of Risk include People, Property and Assets, Financial, Compliance and Billing. M. Ray Nicholas motioned to approve the Compliance Annual Summary Report. Seconded by Ms. Barbra Fuselier, motion carried. Clinical Services: Mistly Hebert <u>First Episode Psychosis Program </u>	Executive Director Report (cont'd)	Financial Report: Janelle Folse
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New Business	 Executive Session – Executive Director Evaluation Process and Job Description Review, Ms. Macy Richard. Mr. Ray Nicholas motioned to go into Executive Session at 7:01 pm, seconded by Ms. Lynne Farlough, motion carried. Ms. Barbra Fuselier motioned to go back into Regular Session at 7:15 pm, seconded by Mr. Ray Nicholas, motion carried.
Views and Comments by the Public	None
Consideration of Other Matters	Board Meeting Schedule: Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, December 3, 2020, @ 6:00pm, via ZOOM/Conference Call or in person.
Adjournment	Motion to adjourn by Ms. Barbra Fuselier, seconded by Ms. Lynne Farlough, motion carried. Meeting adjourned at 7:21 pm.